



524 E Hwy 24 Goodland, KS 67735
785-890-3743 or 785-821-0403

Tuesday, January 11, 2022

NWTech Board Room

9:30am

The meeting of the Sherman County Community Development Board was held on Tuesday, January 11 at 9:30. Members present are listed. Guest included: Kent Brown

Approval of the Dec 14, 2021, Minutes. Amy moved and Rachel seconded the minutes to the meeting.

Financial reports as of January 8, 2022

- WSB Comm Dev Checking - \$75,683.84
- WSB Chamber account – \$6,821.69
- WSB – Transient Guest Tax - \$ 0

Rachel made a motion to approve the financial report. Gennifer seconded it. Motion Carried.

Jill Naughtigal, CPA with Ag Accounting and Tax has agreed to take on our account for yearend tax prep. Gennifer and Julica have a call on Friday with the attorney to begin the work to set up non-profit status. Amy went over the year in review and talked about expenses. Gennifer moved and Rachel seconded the motion to go to computerized checks and require one signature for checks.

Bills for Comm Dev Checking

Microsoft – Office 365 Monthly Subscription- \$13.62
Adobe – Adobe Subscription - \$18.52
Quickbooks – Monthly subscription - \$50.00
Vinyl Designs – Marketing Banner Topside Tipoff- \$75
Cash - \$600
West Bend – Liability for Holiday event - \$100

RDG Planning & Design – 2nd half fee – Housing Assess
KREDA – Eco Devo Dues - \$450
National Main Street USA – Due - \$295.
NWTech – Frames for Downtown Holiday Event \$153.13

Deposits:

Sh Co - We Kan! Sponsorship - \$500
Sh Co – 50% of TGT for 2 laptops - \$1,247.67
Sh Co – Downtown Holiday event - \$4,991.71
Sh Co – Reimbursement for Wages and etc. - \$3,717.32
City of Goodland – Museum Sales - \$2

Community Development Board Members	1/11/22 Attendance
Bill Biermann	
Gennifer House	x
Jacque Livengood	
Ben Schears	x
Amy Sederstrom	x
Rachelle Standley	x
Stephen West	



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- Eco Dev Report
 - Joint Meeting with City & County Update: **Tentative** for Jan 31 – 5pm
 - Nex-Gen Donation/ Internship Update - Gennifer made a motion to donate to the Nex Gen project in the amount of \$250. Amy seconded. Motion carried
 - wKREAD Conference RPF March 1-2, 2023, Goodland will host NEXT year, 2023. Approx 100 – 150 people will attend.
 - Dept of Commerce – Star Awards will be held in Goodland in April. Date to be announced.
 - MicroFactory Update – End of February Jeff Tucker will be here to tour Goodland, NWTech, 21st Century Bean and Industrial Park.
 - Top End Beef – Bill Korblick started marking the start on the 3rd of January. Slow process and we should be able to see progress in May or June.
 - Good Grounds is looking for someone to purchase the business.
 - Main Street building owned by the Gary Smith estate will hold an auction. They are looking for someone to purchase the building.
 - The Animal House – there is interest in the facility.
 - Julica is working with County on the dump fee for demolition. She will follow-up with the County at their next meeting.
 - A discussion was had regarding wind and solar energy.
 - Goodland Tech was discussed – regarding the
- Chamber Report
 - Next Workshop: Jan. 26th, 2022 @ 5:30pm – Lyons room at NWTech – Hands on Social media presence
 - Restaurant Week Event: Feb.7th - 11th, 2022
- TGT Report:
 - First Impressions Program- K-State – Application Submitted.
 - Aviation Festival Update - We will hold off for 1 year due to the construction at the airport.
 - Travel Center on 1-70 – Julica met with Mona to see how to promote Goodland at the Travel Center. SCCD will sponsor the beverage counter at the center in April. As well as have counter space for displays.
- Other
 - SCCD Annual Calendar Review - calendars were handed out. A year In review was discussed.
 - Holiday Light Project – this project was discussed and talk was talked about for a yearlong beautification project.
 - Small Town America Civic Volunteer Award – Aaron Duell was nominated but did not receive the award.
 - Julica visited with Marci Penner on how to rebrand or market Sherman County.
 - SCCD Open House
 - Date: 2/2/22 4:00pm to 6:00pm
 - NWTech – Plumbing department should come thru next week
 - Childcare development will be offered online
 - Mike Goodwin – Jan 26 – Kansas Trail Council will be coming to visit about the Topside Trail as well as possible trail at the State Lake.
- Executive Session
 - For the purposes of discussing non-elected personnel (no action to be taken)
- Announcements:
- Adjournment – Amy moved and Rachelle seconded the motion to adjourn the meeting, motion passed.

Respectfully Submitted,
Gennifer G House, secretary

Upcoming Meetings to be held at NWTech:

February 8th, 2022

February 22nd, 2022

March 8th, 2022

March 1, 2022



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Tuesday, January 25, 2022

NWTech Board Room

9:30am

The meeting of the Sherman County Community Development Board was held on Tuesday, January 25 at 9:30. Members present are listed. Guest included: Kent Brown

Approval of the Jan 11, 2022 Minutes. Amy moved and Jacque seconded the minutes to the meeting. Motion carried.

Financial reports as of January 24, 2022

- WSB Comm Dev Checking - \$157,732.80
- WSB Chamber account – \$6,821.69
- WSB – Transient Guest Tax - \$ 0

I made a motion to approve the financial report. Steve moved and Jacque seconded it. Motion Carried.

Steve moved that we pursue an audit with our current accountant, Ag Accounting, LLC, Amy seconded the motion, motion carried.

Bills for Comm Dev Checking

wKREDA	Kansas Econ Dev Assoc Annual Dues	-300.00
Brittney's Photography	Business Portrait - Jessica	-119.90
Nex-Generation Round Up for Youth	Donation to Nex-Generation Student Internship Program	-250.00
Goodland Ambassadors	Membership Dues	-100.00
City of Goodland	Annual Lease of 524 E Hwy 24 blg	-1.00
Walmart	Office Supplies Jessica / TP Supplies	-55.78
Deluxe Checks	Computer Checks	-185.61
Adobe Inc	Adobe Subscription	-18.52

Deposits:

Kansas Center for Entrepreneurship	YEC sponsorship	624.62
Sherman County	Membership Dues - Nat'l Main St America - TGT	295.00
City of Goodland	Annual Contribution to SCCD	90,000.00

- Eco Dev Report
 - Video Call with Kadin at BitMain – Zoom- Block chain presentation
 - Incentive Package Update – Julica and Jessica are currently work on a plan.
 - Wind Farm potential – located in both Sherman and Wallace Counties. Julica spoke with Lucas. A tower and environmental studies have been started. Orsted is the company that is moving forward.
- Chamber Report
 - Next Workshop: Jan. 26th, 2022 @ 5:30pm
 - The Right Start Program Discussion – help focus on seminars and small group business meetings.

Community Development Board Members	1/25/22 Attendance
Bill Biermann	
Gennifer House	x
Jacque Livengood	x
Ben Schears	x
Amy Sederstrom	x
Rachelle Standley	
Stephen West	x



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- The Sherman County Brumal Restaurant Week - Feb 21 - 26 – Tier 1 \$8 to \$10 special and Tier 2 \$18 - \$20 special. Student ID has an additional discount for USD 352 and NWTech.
- TGT Report:
 - Kidder Massacre Anniversary Celebration Update – Committee has been started for the 155th Anniversary event. The road will be renamed. The proposed name is “Calvary Road”. June 30 – July 5 is the anniversary.
 - Summer Concert Series Update – Julica has met with Aaron Duell to guarantee the stages for the concert series. Julica will help with arranging the entertainment during the fair in exchange for the stage.
 - Run for the Wall Update - Julica has connected with a contact from Limon. It appears they will be staying here again.
 - Promotional Items: Jessica visited about promotional items she is looking into and pricing.
 - Promo Video Project – Annette Brown with NWTech – Digital Media (DM) is working with Julica for a promotional Video of Goodland.
- Other
 - Website: Uploading Minutes/ Social Media Update –Julica and Jessica are trying to utilize the website for more items involving publications on the site. Job Postings as well as updated restaurants and current events.
 - Welcome Center Intern Update/ Staff Proposal – Julica would like to have the Welcome Center manned thru the summer months.
 - County Commissioners are asking for ideas for the current Topside Manor (old Good Samaritan) building.
 - A discussion was had about security at the welcome center.
 - We have updated our phone number and need to change this in the By-laws. Discussion was had about term limits and how to advertise board openings when one arises.
 - Joint Discussion with City and County - Discuss Jan. 31st Meeting Topics – 5:00pm at the Wolak building.
- Announcements:
 - Joint Commissioner Meeting
 - Jan. 31st, 2022 @5:00pm Wolak Building
 - SCCD Open House
 - Feb. 2nd, 2022 @ 4:00pm to 6:00pm Welcome Center
- Adjournment - Amy moved and Steve seconded to adjourn the meeting.

Respectfully Submitted,

Gennifer G House, secretary

Upcoming Meetings to be held at NWTech:

February 8th, 2022
February 22nd, 2022
March 8th, 2022
March 22nd, 2022
April 12th, 2022

April 26th, 2022
May 10th, 2022
May 17th, 2022
May 31st, 2022



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Tuesday, February 8, 2022

NWTech Board Room

9:30am

The meeting of the Sherman County Community Development Board was held on Tuesday, February 8 at 9:33. Members present are listed. Guest: Kent Brown, City Manager and Ashley Mannis, County Clerk.

Approval of the Jan 25, 2022 Minutes. Amy moved and Bill seconded the minutes to the meeting. Motion carried.

Financial reports as of February 7, 2022

- WSB Comm Dev Checking - \$149,298.85
- WSB Chamber account - \$6,821.69
- WSB - Transient Guest Tax - \$ 0

I made a motion to approve the financial report. Gennifer moved and Bill seconded it. Motion Carried.

Community Development Board Members:	2/8/22 Attendance
Bill Biermann	x
Gennifer House	x
Jacque Livengood	
Ben Schears	x
Amy Sederstrom	x
Rachelle Standley	
Stephen West	
SCCD Staff:	
Jessica Bonner	x
Julica Oharah	x

Bills for Comm Dev Checking

SCCD

2065	United States Treasury	2021 Federal Unemploy Form 940	-70.49
	Microsoft	Microsoft Office 365 Subscription	-13.62
	Quickbooks Online	Monthly QB Online	-50.00
2067	Ag Accounting & Business	1099's and W-2s	-360.00
	Walmart	Supplies	-169.09
	Dollar General	Office Supplies	-16.08
	National Pen Co LLC	5000 Pens	-4,532.98
	Kansas Sampler Foundation	Registration for Conference	-110.00

- Public Comment:
 - City Manager- Kent Brown:
 - Planning to apply for BASE grant to help with infrastructure at industrial park
 - City commission talked about filling the positions for the Planning Commission & Building/ Trade Committee.
 - City Commission would like a facilitated discussion to know what tools to use and how to pursue.
 - County Clerk: Ashley Mannis:
 - Reported that the county is looking for tenant to take over old Topside Manor property.
- Eco Dev Report
 - Bitcoin Discussion – Discussion was had on how to move forward with this opportunity. Is the risk something we should take on? Discussion was had about an investment pool separate from SCCD.
 - Incentive Discussion – Julica and Jessica are putting together a mock incentive and look at other communities to see what they are providing.
 - Joint Meeting – March 14 – Kent reported that the main point of the meeting will be about Sales Tax.
 - Department of Commerce BAM Awards: Confirmed Date: April 6th, 2022, at the NWKTC Assembly Room from 11:30am to 1:30pm.
 - Kanorado Meeting Update: Julica attended the City Council meeting in Kanorado last night. They are looking for grants/ funding to help with roads and infrastructure. Kanorado will make a list of things to help better their community, prioritizing what is most important.



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- Chamber Report
 - The Sherman County Brumal Restaurant Week Update – There were no inquiries about the week, they will work on a restraint week next year. She felt that the fluctuation in food cost might have a lot to do with it.
 - Dane G. Hansen Forum will be held on March 4 & 5, 2002 in Hays, KS. Julica will be presenting about SCCD Assets Mapping/ Community Connections for a Round Table session.
- TGT Report:
 - Kansas Tour Guide/ Ads for 2022 – Goodland was well represented in the 2022 KS Tour Guide. Communication has been sent out to local vendors for the 2023 KS Guide opportunity.
 - We Kan! Conference – March 23 – in Newton, KS SCCD will be in attendance.
 - Flatlander's discussion – SCCD will be inviting the Flatlanders Board to the March 8th, 2022, meeting to discuss the future of the event.
- Other
 - Welcome Center Intern Update/ Staff Proposal – She will begin advertising for an Independent Contractor.
 - Adulting Day – March 2 – Julica will be presenting for the event.
 - Student/Senior Gifts – Julica will approach the GSN for a digital subscription.
 - Smith Building – 1103 Main - Discussion – Julica is working with Tanner Smith in compiling a list a list of interested parties.
 - Financial: Credit Card Discussion – A credit card will be applied for.
 - Ben reported EDA grant for a regional survey for the Advanced manufacturing for the region.
- Old Business:
- New Business:
 - Real Estate Discussion: Amy moved to go into executive session to discuss Real Estate for 15 minutes and to reconvene at 10:20am. Bill second the motion.
 - Goodland Tech/ NWKTC Project: Goodland Tech large infusion from EICI, goal to bring in 100 students into cloud-computing program.
- Executive Session
 - For the purposes of discussing the acquisition real estate for 15 minutes.
- Announcements:
 - Next SCCD Board Meeting to be held Feb. 22nd, 2022
- Adjournment: Amy moved to adjourn the meeting at 10:45am, Bill second the motion. Motion carried.

Respectfully Submitted,

Gennifer G House, secretary

Upcoming Meetings to be held at NWTech:

February 22nd, 2022

March 8th, 2022

March 22nd, 2022

April 12th, 2022



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Tuesday, February 22, 2022
NWTech Board Room
9:30am

The meeting of the Sherman County Community Development Board was held on Tuesday, February 8 at 9:33. Members present are listed. Guest: Kent Brown, City Manager and Ashley Mannis, County Clerk.

Approval of the Feb 8, 2022 Minutes. Amy moved and Bill seconded the minutes to the meeting. Motion carried.

Financial reports as of February 21, 2022

- WSB Comm Dev Checking - \$142,084.78
- WSB Chamber account – \$5,821.69
- WSB – Transient Guest Tax - \$ 0

Steve made a motion to approve the financial report. Jacque seconded it. Motion Carried.

Community Development Board Members:	2/22/22 Attendance
Bill Biermann	x
Gennifer House	x
Jacque Livengood	x
Ben Schears	x
Amy Sederstrom	x
Rachelle Standley	
Stephen West	x
SCCD Staff:	
Jessica Bonner	x
Julica Oharah	x

Bills for Comm Dev Checking

SCCD

02/08/2022	Check	3002	Eklund's Insurance	DO&T Insurance	-1,200.00
				Dec 31 & Jan 15 2022	
				TGT Reimbursement	
02/08/2022	Deposit		Sherman County	Wage, FICA, Simple IRA & BCBS	4,910.64
				Membership Dues for Ks Main	
02/08/2022	Expenditure		Kansas Main Street	Street	-410.00
				Cups & Napkins with Logo for	
02/09/2022	Expenditure		Print Globe	events	-3,390.76
02/09/2022	Expenditure		Walmart	Supplies	-64.55
			FHSU Management		
1/26/22	Expenditure		Dev	Facebook Marketing Class	1050.00

- Public Comment:
 - City Manager – Kent Brown:
 - Invitation to SCCD to attend Joint Commission meeting on March 14th
 - City plans to apply for BASE grant upon City Commission approval. This grant will be ED and Infrastructure on a piece of land that is already platted.
 - City also plans to apply for BASE grant to extend utilities at industrial park.
- Executive Directors Reports
 - Eco Dev Report
 - Housing Recommendations for Meeting on March 14th
 - BASE Grant
 - Chamber Report:
 - Next workshop will be March 30th, 2022
 - A SCCD job board page has been created on Facebook to help advertise job postings for our area.



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- TGT Report:
 - Event Briefing
 - BAM Awards
 - Mama's Day Out
 - Summer Concert Series
 - Father's Day Wacky Golf Tournament
 - Shindig at the Smoky
 - Flatlander's
 - Other Reports
 - Julica will attend City Commission meeting tonight – will talk about creating Vendor Packets and special permits for upcoming festivals w/ vendors and food trucks.
 - Welcome Center Staff Posting
- Executive Session
 - Under the authority of KSA 75-4319 (b)(6) Preliminary discussions relating to the acquisition of real property. Action from Executive Session, if any.
 - Amy moved for meeting to go into Executive Session at 10:32am with Julica and Jessica included for 10 minutes. Steve seconded.
 - Reconvene at 10:42am
- Announcements:
 - Julica announced that the next meeting will be on March 8, 2022. There will also be a meeting tonight at 5:00pm about the Kidder Site.
- Adjournment: Steve moved to adjourn meeting at 10:52am. Amy seconded.

Respectfully Submitted,

Gennifer G House, secretary

Upcoming Meetings to be held at NWTech:

March 8th, 2022

May 10th, 2022

March 22nd, 2022

May 17th, 2022

April 12th, 2022

May 31st, 2022

April 26th, 2022

June 14th, 2022



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Tuesday, March 8, 2022
NWTech Board Room
9:30am

The meeting of the Sherman County Community Development Board was held on Tuesday, March 8 at 9:29am. Members present are listed.
Guests: Kent Brown, City Manager and Ashley Mannis, County Clerk.

Approval of the February 22, 2022 Minutes. Jacque moved and Amy seconded the minutes to the meeting. Motion carried.

Financial reports as of March 6, 2022

- WSB Comm Dev Checking - \$196096.11
- WSB Chamber account – \$5,821.69
- WSB – Transient Guest Tax - \$ 0

Steve made a motion to approve the financial report. Rachelle seconded it. Motion Carried.

Community Development Board Members:	3/8/22 Attendance
Bill Biermann	
Gennifer House	
Jacque Livengood	x
Ben Schears	x
Amy Sederstrom	x
Rachelle Standley	x
Stephen West	x
SCCD Staff:	
Jessica Bonner	x
Julica Oharah	x

Bills for Comm Dev Checking

SCCD

02/23/2022	Deposit	Sherman County	Annual Contribution to SCCD - 2022	50,000.00
02/23/2022	Expenditure	JNT Company LLC		-95.00
			BCBS / Dental / Cancer Julica & Jessica February 2022	-1,000.15
02/25/2022	Expenditure	Blue Cross Blue Shield of KS		
02/25/2022	Expenditure	Walmart	Adulting Day GHS - Supplies	-107.67
02/25/2022	Expenditure	Microsoft	Microsoft Office 365 Subscription	-13.62
02/25/2022	Expenditure	Quickbooks Online	Monthly Subscription Quickbooks Online	-50.00
02/25/2022	Expenditure	Adobe Inc	Adobe Subscription	-18.52
02/28/2022	Expenditure	Walmart	I-70 Give Away \$100 gift card	-104.94
02/28/2022	Expenditure	Capital Group American Funds	Feb 2022 Simple IRA Contributions	-485.00

- Public Comment:
 - None
- Executive Directors Reports
 - Eco Dev Report
 - Julica has emailed a new business prospective to get more information
 - A couple of businesses may be selling or closing doors soon
 - Chamber Report:
 - Next workshop will be March 30th, 2022
 - TGT Report:
 - We may have a comp lined up for First Impressions Visit – will need 8 people to participate with this
 - Event Briefing
 - BAM Awards
 - Mama's Day Out
 - Summer Concert Series
 - Father's Day Wacky Golf Tournament



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- Shindig at the Smoky
- Flatlander's
- Other Reports
 - Julica and Jessica presented for Adulting Day at the high school – went very well
 - Julica and Jessica attended the Dane G. Hansen Forum – Julica presented for a roundtable discussion
 - Working on Welcome Bags for a few upcoming events
 - Meeting w/ Kansas Community Leadership tomorrow
 - Update about Nex-Gen Internship and Welcome Center staff position
 - Sharing idea from Dane G. Hansen forum for flow of meetings, minutes, and possible ex-officio positions – Julica will email a packet of information out soon
 - Discuss need for committees for upcoming projects/initiatives
 - Discuss approval of Conflict of Interest Policy – approval will be on next agenda
 - Discuss 501c3 application at next meeting
- Announcements:
 - Reminder of Joint City-County Meeting on March 14th at 5:00pm
- Adjournment: Jacque moved to adjourn meeting at 10:23am. Steve seconded.

Respectfully Submitted,

Gennifer G House, Secretary

Upcoming Meetings to be held at NWTech:

March 22nd, 2022

April 12th, 2022

April 26th, 2022

May 10th, 2022

May 17th, 2022

May 31st, 2022



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Tuesday, March 22, 2022
NWTech Board Room
9:30am

The meeting of the Sherman County Community Development Board was held on Tuesday, March 22 at 9:32. Members present are listed.
Guests: Kent Brown, City Manager

Approval of the March 8, 2022 Minutes with amendment of showing dollar amounts in financials. Amy moved and Gennifer seconded the approval.
Motion carried.

Financial reports as of March 21, 2022

- WSB Comm Dev Checking - \$190,892.97
- WSB Chamber account – \$5,821.69
- WSB – Transient Guest Tax - \$ 0

Gennifer made a motion to approve the financial report. Rachelle seconded it. Motion Carried.

Community Development Board Members:	3/22/22 Attendance
Bill Biermann	x
Gennifer House	x
Jacque Livengood	
Ben Schears	x
Amy Sederstrom	x
Rachelle Standley	x
Stephen West	
SCCD Staff:	
Jessica Bonner	x
Julica Oharah	x

Bills for Comm Dev Checking

SCCD

03/09/2022	Check	Markel	Worker's Comp for 4/19/22 thru 4/18/23 Down Pmt	-527.00
03/09/2022	Deposit	Sherman County	50% TGT Share of Payroll	4,910.64
03/09/2022	Deposit	City of Goodland	Museum Sales	2.00
03/09/2022	Deposit	Sherman County	TGT Reimb I-70 Giveaway 50% Reimb Promo Items	6,178.05
03/09/2022	Deposit	Sherman County	TGT 100% Reimb Ks Main St Dues 100% Reimb Conf Registration	630.00
03/10/2022	Check	S&T	Telephone & Internet	-243.24
03/14/2022	Expenditure	Amazon	Star Awards Luncheon Plates	-219.04
03/22/2022	Expenditure	Intrust Bank	March Credit Card Stmt	-2,712.35

- Public Comment:
 - None
- Executive Directors Report
 - Report was included in packet – Julica asked if there were any questions
 - Announcements:
 - Chris Frederick is no longer employed with the Department of Commerce
 - BAM Awards on April 6th – please register by March 25th to attend
- Old Business
 - Amy went through 501c3 application with the SCCD Board and staff
 - Chamber will be referred to as Business Enrichment Network now
 - Discuss Conflict of Interest Form
 - Amy made motion to approve the Conflict of Interest Form. Gennifer seconded. Motion carried.
 - Gennifer made motion to approve Form 1023 Application for submission of 501c3 status and Amy seconded. Motion carried.



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- New Business
 - Julica and Jessica met with KLC Community Leadership to look at beginning a program for Sherman County. Gennifer House and Kent Brown also attended meeting.
 - Will begin with a small group of 5-7 people. KLC will provide guidance along the way.
 - A Housing Committee is forming to develop Housing programs for Sherman County.
 - Flatlanders Fall Festival Car & Bike Show Update from Julica
 - Discussion of tangible advertisements
- Adjournment: Amy moved to adjourn meeting at 10:54am. Rachelle seconded. Motion carried.

Respectfully Submitted,

Gennifer G House, Secretary

Upcoming Meetings to be held at NWTech:

April 12th, 2022

April 26th, 2022

May 10th, 2022

May 24th, 2022

June 14th, 2022

June 28th, 2022



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Tuesday, April 12, 2022
NWTech Board Room
9:30am

The meeting of the Sherman County Community Development Board was held on Tuesday, April 12, 2022 at 9:33am. Members present are listed.
Guests: Kent Brown, City Manager

Approval of the March 22, 2022 Minutes. Amy moved and Jacque seconded the approval. Motion carried.

Financial reports as of April 11, 2022

- WSB Comm Dev Checking - \$ 191,393.17
- WSB Chamber account – \$5,698.52
- WSB – Transient Guest Tax - \$ 0

Jacque made a motion to approve the financial report. Rachelle seconded it. Motion Carried.

Community Development Board Members:	4/12/22 Attendance
Bill Biermann	x
Gennifer House	
Jacque Livengood	x
Ben Schears	x
Amy Sederstrom	x
Rachelle Standley	x
Stephen West	
SCCD Staff:	
Jessica Bonner	x
Julica Oharah	x

Bills for Comm Dev Checking SCCD

03/23/2022	Check	2068	USPS	Brent Mitchell 501(c)3 application mailed	-2.36
03/25/2022	Expenditure		Microsoft	Microsoft Office 365 Subscription	-13.62
03/25/2022	Expenditure		Quickbooks Online	Monthly Subscription Quickbooks Online	-50.00
03/25/2022	Expenditure		Adobe Inc	Adobe Subscription	-18.52
03/29/2022	Deposit		CASH	Mama's Day Out Registration Fee	9.41
03/30/2022	Check	2069	Annette Brown	Social Media Workshop	-250.00
03/30/2022	Deposit		Sherman County	TGT Reimbursement Fire Training Meal & Gift Cards for Welcome Bags	1,234.20
03/30/2022	Expenditure		Capital Group American Funds	March 2022 Simple IRA Contributions	-485.00
04/04/2022	Deposit		City of Goodland	5 Magnets sold February 2022	10.00
04/04/2022	Deposit		CASH	Mama's Day Out Registration Fee	9.41
04/04/2022	Deposit		Kansas Sampler Foundation	Refund of registration to due weather	160.00
04/07/2022	Check	3005	United States Treasury	Form 1023 86-1587829	-600.00
04/08/2022	Deposit		Sherman County	March 2022 50% TGT	4,910.64
04/10/2022	Expenditure		S&T	phone & internet	-241.50

- Public Comment:
 - Lincoln Wilson and Brent Wood
- Executive Directors Report
 - Report was included in packet – Julica asked if there were any questions
 - Announcements:
 - BAM Awards went really well. Julica was hoping for a little better turn-out, but the weather ended up being a factor in that.
- Old Business
 - None



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- New Business
 - Welcome Center Internship through Nex-Gen and part-time/seasonal employees for summer
 - Olivia Lehman will be our Intern
 - We will need to purchase a laptop to have at reception desk for their work/projects
 - Employee Evaluation
 - Form will be emailed out from Ben. Please return to him in one week.
- Executive Session - KSA 75-4319 (b) (1) for personnel matters of nonelected personnel (No action to be taken.)
 - Begin at 10:01am for 15 minutes
 - Bill made motion to extend Executive Session for another 15 minutes, Amy seconded. Motion carried.
 - Adjourn from Executive Session at 10:31am.
- Announcements
 - Kent will look into the power boxes on Main St. and discuss with Dustin.
 - Amy mentioned to eventually discuss the by-laws and evaluate member terms and rotation.
 - Ben – Handling of SPARK funding is moving on to Department of Commerce
- Adjournment: Amy moved to adjourn meeting at 10:40am. Bill seconded. Motion carried.

Respectfully Submitted,

Gennifer G House, Secretary

Upcoming Meetings to be held at NWTech:

April 26th, 2022

May 10th, 2022

May 24th, 2022

June 14th, 2022

June 28th, 2022

July 12th, 2022



524 E Hwy 24 Goodland, KS 67735
785-890-3743 or 785-821-0403

Tuesday, May 10, 2022
NWTech Board Room
9:30am

The meeting of the Sherman County Community Development Board was held on Tuesday, May 10, 2022 at 9:30am. Members present are listed.
Guests: Kent Brown, City Manager

Approval of the April 12, 2022 Minutes. Amy moved and Jacque seconded the approval. Motion carried.

Financial reports as of May 9, 2022

- WSB Comm Dev Checking - \$179,965.56
- WSB Chamber account – \$5,262.52
- WSB – Transient Guest Tax - \$ 0

Steve made a motion to approve the financial report. Gennifer seconded it. Motion Carried.

Community Development Board Members:	5/10/22 Attendance
Bill Biermann	x
Gennifer House	x
Jacque Livengood	x
Ben Schears	x
Amy Sederstrom	x
Rachelle Standley	x
Stephen West	x
SCCD Staff:	
Jessica Bonner	x
Julica Oharah	x

Bills for Comm Dev Checking

SCCD

4/19/2022	Check	2007	Great Western Dining Service Inc	Business Workshop Food	Business Enrich. Ntwk	-436.00
04/26/2022	Deposit		CASH	Mama's Day Out Vendor fee	SCCD	28.23
04/27/2022	Expense		Quickbooks Online	Monthly Subscription Quickbooks Online	SCCD	-50.00
04/28/2022	Deposit		CASH	Mama's Day Out Vendor Fee	SCCD	10.00
04/28/2022	Deposit		CASH	Eventbrite Registration Painting on Bricks - Mama's Day Out	SCCD	13.49
04/28/2022	Deposit		Sherman County Great Western Dining Service Inc	Bam Awards Floral Center Pieces	SCCD	1,200.00
05/09/2022	Check	3008	Service Inc	Leadership Meeting Dinner	SCCD	-235.44

- Public Comment:
 - None
- Executive Directors Report
 - McKinney's Sweet Treats will be closing because they are moving. Julia will be finishing out orders that have been placed.
 - Westport on Main will be closing, but they will utilize their food truck as a vendor and catering
 - Dinkel Collision Repair has sold their shop to Jason Finley. He will be expanding Advanced Auto Body into that building.
 - Millers Home Center has closed now.
 - KOA is selling to new owner who owns other KOAs and they plan to expand this property to make it similar to other KOA properties.
 - Mama's Day Out Recap
 - Summer Concert Series Update
 - Update for possible Airport event
 - Shindig at the Smoky Update
 - HWY 24 Garage Sales Update
 - All-School Reunion Update
 - Business workshops planned for this fall
 - Housing meeting tomorrow at 5:30p
 - Leadership Team deadline tomorrow to see who is moving forward



524 E Hwy 24 Goodland, KS 67735
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- CDBG-CV3 grant funds update
- Old Business
 - Discuss by-laws and board member terms
 - Will need to have an audit done soon. A motion was made by Gennifer to have Ag Accounting & Business Solutions perform audit for SCCD. Bill seconded. Motion carried.
- New Business
 - Membership was renewed with Northwest Kansas Planning & Development
 - Discussion of TGT Funds
 - Flatlanders planning
 - City of Goodland is working on updating building codes and ordinances.
- Executive Session - KSA 75-4319 (b) (1) for personnel matters of nonelected personnel (No action to be taken.)
 - Gennifer made motion to go into Executive Session at 10:22am for 15 minutes. Amy seconded. Motion carried.
 - Adjourn from Executive Session at 10:37am.
- Adjournment: Bill moved to adjourn meeting at 10:40am. Amy seconded. Motion carried.

Respectfully Submitted,

Jessica Bonner, Coordinator of Community Development

Gennifer G House, Secretary

Upcoming Meetings to be held at NWTech:

May 24th, 2022

June 14th, 2022

June 28th, 2022

July 12th, 2022

July 26th, 2022

August 9th, 2022



524 E Hwy 24 Goodland, KS 67735
785-890-3743 or 785-821-0403

Tuesday, June 14, 2022
NWTech Board Room
9:30am

The meeting of the Sherman County Community Development Board was held on Tuesday, June 14, 2022 at 9:30am. Members present are listed.
Guests:

Approval of the May 10, 2022 Minutes. Amy moved and Steve seconded the approval. Motion carried.

Financial reports for May 22, 2022 and June 13, 2022

- WSB Comm Dev Checking - \$179,562.81
- WSB Chamber account – \$5,274.52
- WSB – Transient Guest Tax - \$ 0

Bill made a motion to approve the financial report. Steve seconded it. Motion Carried.

Community Development Board Members:	6/14/22 Attendance
Bill Biermann	x
Gennifer House	
Jacque Livengood	
Ben Schears	x
Amy Sederstrom	x
Rachelle Standley	x
Stephen West	x
SCCD Staff:	
Jessica Bonner	x
Julica Oharah	x

Bills for Comm Dev Checking SCCD

4/19/2022	Check	2007	Great Western Dining Service Inc	Business Workshop Food	Business Enrich. Ntwk	-436.00
04/26/2022	Deposit		CASH	Mama's Day Out Vendor fee	SCCD	28.23
04/27/2022	Expenditure		Quickbooks Online	Monthly Subscription Quickbooks Online	SCCD	-50.00
04/28/2022	Deposit		CASH	Mama's Day Out Vendor Fee	SCCD	10.00
04/28/2022	Deposit		CASH	Eventbrite Registration Painting on Bricks - Mama's Day Out	SCCD	13.49
04/28/2022	Deposit		Sherman County	Bam Awards Floral Center Pieces	SCCD	1,200.00
05/09/2022	Check	3008	Great Western Dining Service Inc	Leadership Meeting Dinner	SCCD	-235.44
05/10/2022	Expenditure		S&T	phone & internet	SCCD	-240.22
05/13/2022	Deposit		City of Goodland	Magnet Sales - April 2022	SCCD	2.00
05/13/2022	Deposit		CASH	Eventbrite Pmts - painting class	SCCD	100.00
05/13/2022	Deposit		CASH	Eventbrite Pmt - Mama's Day Out	SCCD	4.51
05/17/2022	Deposit		CASH	Vendor Fee Mama's Day Out	SCCD	9.41
05/23/2022	Deposit		CASH	Hwy 24 Garage Sales	SCCD	9.41
05/23/2022	Expenditure		Intrust Bank	May 2022 Credit Card Stmt	SCCD	-2,017.28
05/24/2022	Deposit		Sherman County	April 2022 Reimb Payroll Expenses	SCCD	5,197.73
05/24/2022	Deposit		CASH	Hwy 24 Garage Sales	SCCD	28.23
05/25/2022	Deposit		CASH	Hwy 24 Garage Sales	SCCD	9.41
05/25/2022	Check	3009	JNT Company LLC	Website Design Microsite Flatlanders	SCCD	-2,500.00
05/25/2022	Expenditure		Microsoft	Microsoft Office 365 Subscription BCBS / Dental / Cancer	SCCD	-13.62
05/25/2022	Expenditure		Blue Cross Blue Shield of KS	Julica & Jessica May 2022	SCCD	-1,027.46
05/25/2022	Deposit		City of Goodland	2 Magnets & Keychain	SCCD	6.00
05/25/2022	Expenditure		Adobe Inc	Adobe Subscription	SCCD	-18.52
05/25/2022	Deposit		Sherman County	Mama's Day Out Exp Reimbursement 2022	SCCD	1,788.59
05/26/2022	Deposit		CASH	Hwy 24 Garage Sales	SCCD	9.41
05/27/2022	Expenditure		Quickbooks Online	Monthly Subscription Quickbooks Online	SCCD	-50.00
05/30/2022	Expenditure		Capital Group American Funds	May 2022 Simple IRA Contributions	SCCD	-485.00



524 E Hwy 24 Goodland, KS 67735
785-890-3743 or 785-821-0403

06/01/2022	Deposit		Nex-Generation Round Up for Youth	2022 Internship Grant	SCCD	1,360.00
06/01/2022	Deposit		CASH	Hwy 24 Garage Sales	SCCD	56.46
06/10/2022	Check	ach	S&T	Telephone & Internet	SCCD	-241.53
06/13/2022	Deposit		CASH	Park N Play B Neitzel May 2022 - TGT 50% Reimbursement	SCCD	10.00
06/13/2022	Deposit		Sherman County	Payroll	SCCD	4,924.92

- Public Comment:
 - None
- Executive Directors Report
 - Millers, McKinney's, and Dinkels have officially closed
 - Business Enrichment Network workshops for Fall are scheduled
 - We may be facilitating a grant-writing workshop in the Fall
 - We have now acquired a 501c3 status
 - First Summer Concert was last Friday – great feedback from the public and great turnout
 - Harbor & Home will be at the next concert on June 24th and then on June 25th at the Shindig
 - Hoping to plan a fishing clinic for the Shindig next year. We were still waiting on someone from the State to get back to us on how to get permits for younger ages.
 - Met with Butterfly Aviation to plan an event in August
 - KLC leadership meeting rescheduled
 - Another Housing Incentives meeting will be scheduled soon after SCCD Board discussion
- Old Business
 - Main St. building proposal is out - they will get back to us after their board meeting.
 - Flatlanders update – working on details, scheduled port-a-pots, food trucks RSVPing, J&T will make a separate website for Flatlanders and link to ours.
 - Car Club and Arts Center submitted budgets to Julica. She offered her suggestion to support 50% of those budgets, as well as the Bike Show once we have their budget. Steve made a motion that SCCD would help support 50% of those budgets. Amy seconded. Motion carried.
- New Business
 - KSN Summer Road Trip will be coming through. Will plan to do a segment on our area.
 - Discussion about future employees for SCCD
 - Discussion about a Recruitment Incentive through NWKEICI
 - Update on Housing Incentives Discussion
 - Discuss community interest in continuing/paving Eustis St. next to KOA Campground
- Executive Session - KSA 75-4319 (b) (1) for personnel matters of nonelected personnel (No action to be taken.)
 - Bill made motion to go into Executive Session at 10:38am for 15 minutes. Rachelle seconded. Motion carried.
 - Executive Session extended another 15 minutes at 10:53am.
 - Adjourn from Executive Session at 11:08am.
- Adjournment: Steve moved to adjourn meeting at 11:26am. Amy seconded. Motion carried.

Respectfully Submitted,
Gennifer G House, Secretary

Upcoming Meetings to be held at NWTech:

June 28th, 2022

July 12th, 2022



524 E Hwy 24 Goodland, KS 67735
785-890-3743 or 785-821-0403

Thursday, July 14, 2022
NWTech Board Room
9:30am

The meeting of the Sherman County Community Development Board was held on Thursday, July 14, 2022 at 9:30am. Members present are listed.

Guests:

Scott Sproul, NWKEICI

Randy Speaker, KS Dept. of Commerce

Kent Brown, City Manager

Ashley Mannis, County Clerk

Approval of the June 14th, 2022 Minutes. Amy moved and Rachelle seconded the approval. Motion carried.

Community Development Board Members:	7/14/22 Attendance
Bill Biermann	
Gennifer House	x
Jacque Livengood	x
Ben Schears	
Amy Sederstrom	x
Rachelle Standley	x
Stephen West	x
SCCD Staff:	
Jessica Bonner	x
Julica Oharah	x

Financial reports for July 13, 2022

- WSB Comm Dev Checking - \$160,099.27
- WSB Chamber account – \$5274.19
- WSB – Transient Guest Tax - \$ 0

Steve made a motion to approve the financial report. Jacque seconded it. Motion Carried.

Bills for Comm Dev Checking

SCCD

06/14/2022	Check	2076	Sydney Schears	6/1/22 thru 6/13/22 Contract Labor	SCCD	R	-244.01
06/14/2022	Check	2077	Olivia Lehman	6/1/22 thru 6/13/22 Contract Labor	SCCD	R	-218.80
06/14/2022	Check	2075	Mirari Linin	6/1/22 thru 6/13/22 Contract Labor	SCCD	R	-180.94
06/23/2022	Expenditure		Intrust Bank	June 2022 Credit Card Stmt	SCCD	R	-4,978.69
06/24/2022	Check	2074	Harbor & Home LLC	Band for Park & Play Chambers Park	SCCD	R	-877.00
06/27/2022	Expenditure		Adobe Inc	Adobe Subscription	SCCD	R	-18.52
06/27/2022	Expenditure		Quickbooks Online	Monthly Subscription Quickbooks Online	SCCD	R	-50.00
06/27/2022	Expenditure		Microsoft	Microsoft Office 365 Subscription	SCCD	R	-13.62
06/28/2022	Deposit		Sherman County	TGT Reimbursement Park N Play	SCCD	R	1,002.82
06/28/2022	Check	3018	Sydney Schears	6/14/22 thru 6/28/22 Contract Labor	SCCD		-266.01
06/28/2022	Expenditure		Capital Group American Funds	June 2022 Simple IRA Contributions	SCCD	R	-485.00
06/28/2022	Expenditure		Blue Cross Blue Shield of KS	BCBS / Dental / Cancer	SCCD	R	-1,027.46
				Julica & Jessica			
				June 2022			
06/28/2022	Deposit		Pest Away LLC	Sponsor of Shindig at Smoky	SCCD	R	500.00
06/28/2022	Check	3016	Mirari Linin	6/14/22 thru 6/28/22 Contract Labor	SCCD	R	-137.68
06/28/2022	Check	3017	Olivia Lehman	6/14/22 thru 6/28/22 Contract Labor	SCCD		-242.80

Total for SCCD **\$ -7,237.71**

TOTAL **\$ -7,237.71**

- Public Comment:
 - None
- Executive Directors Report
- Old Business
 - Main St. Building Discussion



524 E Hwy 24 Goodland, KS 67735
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- New Business
 - Future Meetings – should we continue with two meetings per month or go down to one?
 - Amy made motion to have one meeting per month on the second Tuesday at 9:30am, continued at the NWKTC Board Room. Rachelle seconded. Motion carried.
- Program/ Presentation:
 - Housing Discussion Meeting with NWKEICI
- Adjournment: Steve moved to adjourn the meeting at 10:34am. Gennifer seconded. Motion carried.

Respectfully Submitted,

Gennifer G House, Secretary

Upcoming Meetings to be held at NWTech

August 9th, 2022

September 13th, 2022

October 11th, 2022

November 8th, 2022

December 13th, 2022

524 E Hwy 24 Goodland, KS 67735
785-890-3743 or 785-821-0403

Tuesday, August 9, 2022

NWTech Board Room

9:30am

The meeting of the Sherman County Community Development Board was held on Tuesday, August 9, 2022 at 9:32am. Members present are listed.

Guests:

Kent Brown, City Manager

Ashley Mannis, County Clerk

Approval of the July 14, 2022 Minutes. Amy moved and Bill seconded the approval. Motion carried.

Financial reports for August 8, 2022

- WSB Comm Dev Checking - \$154,258.11
- WSB Chamber account – \$5274.19
- WSB – Transient Guest Tax - \$ 0

Bill made a motion to approve the financial report. Rachelle seconded it. Motion Carried.

Community Development Board Members:	8/9/22 Attendance
Bill Biermann	x
Gennifer House	x
Jacque Livengood	
Ben Schears	x
Amy Sederstrom	x
Rachelle Standley	x
Stephen West	
SCCD Staff:	
Jessica Bonner	x
Julica Oharah	x

Bills for Comm Dev Checking

SCCD

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524 E Hwy 24 Goodland, KS 67735
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- Public Comment:
 - None
- Executive Directors Report
 - Highway 24 Garage Sales
 - Concerts in the Parks
 - Shindig at the Smoky
 - Reunion
 - KSN Spotlight
 - Fair Week – Entertainment portion
 - Back To School Bash
 - Runway Revelry
 - Fall Workshops
- Old Business
 - Approve and sign lease for the Main St. Building (Old USD 352 Admin Building)
 - Gennifer made a motion to approve the lease. Bill seconded. Motion carried.
 - Flatlanders Fall Festival
 - Next planning meeting tomorrow
 - Bike Show Update
 - Vendors applications emailed
 - VFW Community Dance/Band
 - Cruising Parade Update
 - Recruitment Incentive Update
 - CDBG-CV3 Update
 - Housing Incentive Update
- New Business
 - Sound System on Main St. Discussion
 - Welcome Center Employees
 - Sam Number/501c3 Update
 - Discussion of Contract Labor pay for Bookkeeper/Accountant
 - Eustis Ave. Update
 - NetWork Kansas Entrepreneurship Tax Credits Update
- Adjournment: Ben moved to adjourn the meeting at 11:03am. Amy seconded. Motion carried.

Respectfully Submitted,

Gennifer G House, Secretary

Upcoming Meetings to be held at NWTech

September 13th, 2022

October 11th, 2022

November 8th, 2022

December 13th, 2022

January 10th, 2023



524 E Hwy 24 Goodland, KS 67735
785-890-3743 or 785-821-0403

Tuesday, September 13, 2022
NWTech Board Room
9:30am

The meeting of the Sherman County Community Development Board was held on Tuesday, September 13, 2022 at 9:30am. Members present are listed.

Guests:

Kent Brown, City Manager

Ashley Mannis, County Clerk

Approval of the August 9, 2022 Minutes. Bill moved and Amy seconded the approval. Motion carried.

Financial reports for August 29, 2022

- WSB Comm Dev Checking - \$146,477.50
- WSB Chamber account – \$5274.19
- WSB – Transient Guest Tax - \$ 0

Steve made a motion to approve the financial report. Jacque seconded it. Motion Carried.

Community Development Board Members:	9/13/22 Attendance
Bill Biermann	x
Gennifer House	
Jacque Livengood	x
Ben Schears	x
Amy Sederstrom	x
Rachelle Standley	
Stephen West	x
SCCD Staff:	
Jessica Bonner	
Julica Oharah	x





524 E Hwy 24 Goodland, KS 67735
785-890-3743 or 785-821-0403

Bills for Comm Dev Checking

SCCD

08/09/2022	Check	3028	Olivia Lehman	7/27/22 thru 8/8/22 Contract Labor	SCCD	R	-244.80	262,501.81
08/09/2022	Check	3027	Mirari Linin	7/27/22 thru 8/8/22 Contract Labor	SCCD	R	-159.32	262,342.49
08/09/2022	Check	3029	Sydney Schears	7/27/22 thru 8/8/22 Contract Labor	SCCD	R	-177.29	262,165.20
08/12/2022	Deposit		Sherman County	TGT Reimbursement July 2002 Wages	SCCD	R	5,322.40	267,487.60
08/14/2022	Expenditure		S&T	phone & internet	SCCD	R	-241.33	267,246.27
08/18/2022	Check	3030	Peoples State Bank	Annual Lease Pmt 1312 Main St	SCCD	R	-1.00	267,245.27
08/22/2022	Check	3014	Shamrock Foods	Pancake Breakfast Fly-In	SCCD	R	-424.46	266,820.81
08/24/2022	Expenditure		Intrust Bank	August 2022 Credit Card Stmt	SCCD	R	-2,484.35	264,336.46
08/24/2022	Deposit		CASH	Flatlander Vender Fee (Square)	SCCD	R	9.41	264,345.87
08/25/2022	Expenditure		Microsoft	Microsoft Office 365 Subscription	SCCD	R	-13.62	264,332.25
08/25/2022	Expenditure		Adobe Inc	Adobe Subscription	SCCD	R	-18.52	264,313.73
				BCBS / Dental / Cancer Julica & Jessica Aug 2022				
08/26/2022	Expenditure		Blue Cross Blue Shield of KS		SCCD	R	-1,027.46	263,286.27
08/26/2022	Deposit		CASH	Flatlander Vender Fee (Square)	SCCD	R	9.41	263,295.68
08/29/2022	Check	3031	The Innocence	Band for CC Celebration	SCCD		-1,750.00	261,545.68
08/29/2022	Deposit		CASH	Flatlander Vender Fee (Square)	SCCD	R	19.12	261,564.80
08/29/2022	Expenditure		Quickbooks Online	Monthly Subscription Quickbooks Online	SCCD	R	-50.00	261,514.80
08/29/2022	Expenditure		Capital Group American Funds	Aug 2022 Simple IRA Contributions	SCCD	R	-485.00	261,029.80
08/30/2022	Deposit		CASH	Flatlander Vender Fee (Square)	SCCD	R	28.53	261,058.33
08/30/2022	Deposit		CASH	Flatlander Festival booth rent	SCCD	R	9.41	261,067.74
08/31/2022	Check	3034	Eklund's Insurance	Insurance on Admin Bldg Main St	SCCD	R	-1,928.00	259,139.74
08/31/2022	Check	3033	City of Goodland	Main St office Utilities	SCCD	R	-270.90	258,868.84
09/01/2022	Check	3035	Mirari Linin	8/9/22 thru 8/31/22 Contract Labor	SCCD		-303.23	258,565.61
09/01/2022	Check	3015	NW Tech	Runway Revelry Hamburger booth	SCCD	R	-408.00	258,157.61
09/01/2022	Check	3037	Sydney Schears	8/9/22 thru 8/31/22 Contract Labor	SCCD		-336.23	257,821.38
09/01/2022	Check	3036	Olivia Lehman	8/9/22 thru 8/31/22 Contract Labor	SCCD		-152.80	257,668.58
09/01/2022	Check	3032	Flatland Electric LLC	Walk Thru Expense Main St Office	SCCD	R	-109.00	257,559.58
09/02/2022	Deposit		CASH	Flatlander Festival booth rent	SCCD	R	18.82	257,578.40
09/02/2022	Check	3038	Pest Away LLC	Insect Treatment	SCCD		-55.00	257,523.40
09/06/2022	Deposit		City of Goodland	Museum Sales - Aug 2022	SCCD	R	36.00	257,559.40
09/06/2022	Check	3039	Soul Food - Mary Herrera	Cookies	SCCD	R	-48.00	257,511.40
09/07/2022	Deposit		CASH	Flatlander's Fall Fest Receipts	SCCD	R	80.00	257,591.40
09/08/2022	Deposit		CASH	Flatlander Festival booth rent	SCCD	R	9.41	257,600.81
09/09/2022	Deposit		CASH	Flatlander Festival booth rent	SCCD	R	18.82	257,619.63
09/10/2022	Expenditure		S&T	phone & internet	SCCD		-241.81	257,377.82
09/12/2022	Deposit		Sherman County	TGT Reimbursement	SCCD		8,637.99	266,015.81

- Public Comment:
 - None
- Executive Directors Report
- Old Business
 - Financial/Bookkeeping Position
 - Amy Sederstrom- Contract Labor - \$300 per month
 - Conflict of interest form – Signature/ Annually
 - Contract for Audit
 - 1099- Amy Sederstrom
 - The discussion was to have Julica develop and conflict of interest document for all board members to complete each year.
 - Bill made motion to approve, Jacque seconded.
 - MIH Application Update



524 E Hwy 24 Goodland, KS 67735
785-890-3743 or 785-821-0403

- Julica gave an update on the status of the application, and she is hoping to submit the final application through NWKP&DC by Sept. 26th, 2022.
 - Main Street Sound System Update:
 - Julica presented the updated bid to the board along with a revised cheaper version of the project that would be of lower quality than the original project. She asked for feedback from the board to see how to move forward. There was discussion and the board decided to move forward with the original plan for the project to ensure quality. Amy moved to move forward with the new bid for the project at \$100,000, and Steve seconded.
 - Flatlanders Fall Festival – Sept. 23rd & 24th, 2022
 - Julica just talked about the volunteer schedule and updates for the festival. The final planning meeting would be held on Sept. 14th, 2022, at the Welcome Center.
- New Business
 - Grants/ Funding Applications Julica reported that she hired Brenna Henry to assist with grant submissions for the following grants below:
 - Rural Champion
 - Housing Project- Submitting today
 - T-Mobile
 - Main Street Beautification Incentive
 - SEED Grant
 - Projects
 - USD352
 - Main Street Building
 - Main Street Sound System
 - Library Teen Room
 - Capturing the County Celebration
 - Chamber Event
 - Holiday Events
 - Parade- SCCD Float: Amy/ Jacque will be riding in the parade for this year's event.
 - Downtown Holiday Event: Julica said that more details would be coming once Flatlanders was completed.
- Executive Session: 10:31 am (15 minutes) and meeting resumed at 10:44 am.
 - Personnel matters of non-elected personnel - K.S.A. 2018 Supp. 4319(b)(1)
- Announcements:
 - YEC: Nov. 16th, 2022
 - Downtown Holiday Events
 - Annual Parade of Lights: Nov. 25th, 2022
 - Downtown Holiday Event:
 - Nov. 26th, 2022: 10:00am to 4:00pm
 - Dec. 3rd, 2022: (Evening only) 3:00pm to 7:00pm
 - Dec. 10th, 2022: 11:00am to 3:00pm
 - Ben gave a few updates about the college and the projects they were working on.
- Adjournment: Bill moved to adjourn the meeting at 10:56 am. Amy seconded. Motion carried.



524 E Hwy 24 Goodland, KS 67735
785-890-3743 or 785-821-0403

Respectfully Submitted,

Gennifer G House, Secretary

Upcoming Meetings to be held at NWTech

November 8th, 2022
December 13th, 2022
January 10th, 2023

February 14th, 2023
March 14th, 2023



524 E Hwy 24 Goodland, KS 67735
785-890-3743 or 785-821-0403

Tuesday, October 11, 2022
NW Tech Board Room
9:30am

The meeting of the Sherman County Community Development Board was held on Tuesday, October 11, 2022 at 9:30am. Members present are listed.

Guests:

Kent Brown, City Manager
Ashley Mannis, County Clerk

Approval of the September 13, 2022 Minutes. Jacque moved and Rachelle seconded the approval. Motion carried.

Financial reports for October 10, 2022

- WSB Comm Dev Checking - \$107,110.86
- WSB Chamber account – \$5274.19
- WSB – Transient Guest Tax - \$ 0

Gennifer made a motion to approve the financial report. Jacque seconded it. Motion Carried.

Bills for Comm Dev Checking
SCCD

Beginning Balance							266,015.81
09/14/2022	Expenditure		Go Daddy.com	Domain	SCCD	R	-21.17 265,994.64
09/15/2022	Check	3046	Mirari Linin	8/31/22 thru 9/13/22 Contract Labor	SCCD	R	-43.64 265,951.00
09/15/2022	Check	3047	Sydney Schears	8/31/22 thru 9/13/22 Contract Labor	SCCD		-136.40 265,814.60
09/15/2022	Check	3040	Vinyl Designs	Marketing Banner's Flatlander's Festival	SCCD	R	-950.00 264,864.60
09/15/2022	Deposit		CASH	Vendor Fee Flatlander's	SCCD	R	9.41 264,874.01
09/20/2022	Check	3050	Aaron Duell	Spider boxes & Electrical Equipment - Flatlanders	SCCD	R	-4,540.00 260,334.01
09/20/2022	Expenditure		Intrust Bank	Sept Credit Card Stmt	SCCD	R	-7,650.27 252,683.74
09/20/2022	Deposit		CASH	Vendor fee for Flatlander's	SCCD	R	9.41 252,693.15
09/20/2022	Check	3049	Driftwood Interior Trim dba	Walk Thru for floors, back door lock, water shut off issue, repairs to bldg	SCCD	R	-572.25 252,120.90
09/20/2022	Check	3048	Flatland Electric LLC	Receptacle circuit on west side tripping breaker repair	SCCD	R	-261.60 251,859.30
09/21/2022	Deposit		CASH	Vendor fee for Flatlander's	SCCD	R	9.41 251,868.71
09/23/2022	Deposit		CASH	Vendor fee for Flatlander's	SCCD	R	9.41 251,878.12
09/23/2022	Expenditure		Blue Cross Blue Shield of KS	BCBS / Dental / Cancer Julica & Jessica April 2022	SCCD	R	-1,027.46 250,850.66
09/26/2022	Check	3041	Olde Westpost Spice & Trading Co	Gift Bag stuffers	SCCD	R	-500.00 250,350.66
09/26/2022	Expenditure		Microsoft	Microsoft 360 subscription	SCCD	R	-13.62 250,337.04
09/26/2022	Expenditure		Adobe Inc	Monthly Subscription Adobe	SCCD	R	-18.52 250,318.52
09/26/2022	Expenditure		Quickbooks Online	Monthly Subscription Quickbooks	SCCD	R	-50.00 250,268.52
09/26/2022	Deposit		CASH	Vendor fee for Flatlander's	SCCD	R	18.82 250,287.34
09/27/2022	Check	3042	Topside Tipoff	Topside Tipoff Advertising	SCCD	R	-500.00 249,787.34
09/27/2022	Check	3043	Airbound	Bounce House & Rockwall	SCCD	R	-5,365.00 244,422.34
09/27/2022	Check	3052	Sydney Schears	9/14/22 thru 9/26/22 Contract Labor	SCCD		-144.65 244,277.69
09/27/2022	Check	3051	Mirari Linin	9/14/22 thru 9/26/22 Contract Labor	SCCD	R	-94.78 244,182.91
09/28/2022	Expenditure		Capital Group American Funds	Sept 2022 Simple IRA Contributions	SCCD	R	-485.00 243,697.91
09/29/2022	Check	304	Bo Wright	Flatlander Festival Sound	SCCD	R	-500.00 243,197.91
10/01/2022	Check	3053	Amy Sederstrom	Accounting Contract Labor - Oct 2022	SCCD	R	-300.00 242,897.91
10/03/2022	Check	3055	City of Goodland	Main St office Utilities - 404360003	SCCD	R	-19.43 242,878.48
10/03/2022	Check	3057	Co	600 meals @ \$12 - Flatlander's	SCCD		-7,200.00 235,678.48
10/03/2022	Check	3054	Soul Food - Mary Herrera	Carmel Rolls for Flatlander's	SCCD		-300.00 235,378.48
10/03/2022	Check	3045	NW Tech	Ad for Program - Engineering Dept	SCCD	R	-100.00 235,278.48
10/03/2022	Check	3056	Brenna Henry	Grant Writing Services - 45hrs	SCCD	R	-1,800.00 233,478.48
10/06/2022	Deposit		CASH	Flatlander T-Shirt	SCCD	R	17.18 233,495.66
10/10/2022	Expenditure		S&T	phone & internet - Hwy 24 & Main St	SCCD		-600.23 232,895.43

Community Development Board Members:	10/11/22 Attendance
Bill Biermann	x
Gennifer House	x
Jacque Livengood	x
Ben Schears	
Amy Sederstrom	x
Rachelle Standley	x
Stephen West	x
SCCD Staff:	
Jessica Bonner	x
Julica Oharah	x



524 E Hwy 24 Goodland, KS 67735
785-890-3743 or 785-821-0403

- Public Comment:
 - None
- Executive Directors Report
 - Potential ED project coming in – cannot disclose information yet
 - There is a new contact for SBDC. He will help businesses understand finances and organize a business plan.
 - Two new businesses are opening on Main St.
 - Conversation has begun with KYLE RR and Genesee & Wyoming RR about extending Eustis Ave and adding a crossing. There is a possible grant opportunity we can apply for as well.
 - Visited with County Commissioners about lots for possible housing
 - MIH application is submitted – the housing committee is looking at building land bank as first step.
 - Attended Black Hills Energy Luncheon last week – introduced to new local contact and had conversation about some possible assistance from BHE with funding for housing
 - SCCD will be assisting with Trunk or Treat this year. We have reached out to businesses and quite a few are interested in participating this year. The event is 5:00 pm to 6:30 pm on Main St.
 - Small Business Saturday is coming up on Nov. 26th – the opening weekend for Downtown Holiday Event. Please reach out with ideas for that day.
- Old Business
 - Flatlanders Festival Recap
 - Grant Submissions
 - Downtown Holiday Events
 - Parade – Nov. 25th
 - Dates for DTHE – times to be determined
 - Nov. 26th, Dec. 3rd, Dec. 10th
- New Business
 - SBDC advisor in Goodland
 - NWKP&DC Discussion
 - Thank You
 - Gennifer moves to gift \$2000.00 for event support and equipment set up/tear down, Rachelle seconds, motion passed.
 - Site Selection Editorial Ad
 - Community Development Ad
 - Main St Building
 - Discussion of renovation needs
- Announcements:
 - SCCD is hosting Capturing the County event – 300 tickets available
- Adjournment: Amy moved to adjourn the meeting at 11:23 am. Rachelle seconded. Motion carried.



524 E Hwy 24 Goodland, KS 67735
785-890-3743 or 785-821-0403

Respectfully Submitted,

Gennifer G House, Secretary

Upcoming Meetings to be held at NWTech

November 8th, 2022
December 13th, 2022
January 10th, 2023

February 14th, 2023
March 14th, 2023



524 E Hwy 24 Goodland, KS 67735
785-890-3743 or 785-821-0403

Tuesday, November 8, 2022
NWTech Board Room
9:30am

The meeting of the Sherman County Community Development Board was held on Tuesday, November 8, 2022 at 9:30am. Members present are listed.

Guests:

Kent Brown, City Manager

Approval of the October 11, 2022 Minutes. Amy moved and Rachelle seconded the approval. Motion carried.

Financial reports for November 7, 2022

- WSB Comm Dev Checking - \$124,491.33
- WSB Chamber account – \$574.19
- WSB – Transient Guest Tax - \$ 0

Rachelle made a motion to approve the financial report. Gennifer seconded it. Motion Carried.

Community Development Board Members:	11/08/22 Attendance
Bill Biermann	x
Gennifer House	x
Jacque Livengood	
Ben Schears	
Amy Sederstrom	x
Rachelle Standley	x
Stephen West	
SCCD Staff:	
Jessica Bonner	x
Julica Oharah	x

Bills for Comm Dev Checking

Beginning Balance							232,895.43
10/11/2022	Check	3058	Aaron Duell	Stage Rental - 6 events	SCCD	R	-2,000.00 230,895.43
10/12/2022	Deposit		Pest Away LLC	Vendor Fee - Flatlander's 9/27/22 thru 10/11/22 Contract Labor	SCCD	R	50.00 230,945.43
10/12/2022	Check	3064	Sydney Schears Eklund's Insurance	Endorsements	SCCD	R	-226.41 230,719.02
10/12/2022	Check	3059	City of Goodland	Museum Sales	SCCD	R	-325.00 230,394.02
10/12/2022	Deposit		Sherman County	TGT Reimbursement Wages Sept 2022	SCCD	R	14.00 230,408.02
10/12/2022	Expenditure		Intrust Bank	Oct 2022 Credit Card Stmt 9/27/22 thru 10/11/22 Contract Labor	SCCD	R	5,243.93 235,651.95
10/12/2022	Check	3063	Mirari Linin		SCCD	R	-8,534.69 227,117.26
10/12/2022	Check	3060	Pest Away LLC	Insect Treatment	SCCD	R	-20.35 227,096.91
10/12/2022	Check	3060	SCCD - Chamber Acct	The Innocence - Band Capturing the County Celebration	SCCD	R	-55.00 227,041.91
10/14/2022	Deposit		Julica Oharah	Reimbursement Walmart - Intrust Card	SCCD	R	1,750.00 228,791.91
10/14/2022	Deposit		Ag Accounting & Business Solutions		SCCD	R	704.79 229,496.70
10/17/2022	Expenditure	3065	Carnegie Arts Center	2021 Tax Return	SCCD	R	-1,275.00 228,221.70
10/19/2022	Check	3066		Reimbursement for Flatlander's partnership	SCCD	R	-825.13 227,396.57
10/19/2022	Expenditure		4 All Promos	YEC Bags	SCCD	R	-174.91 227,221.66
10/19/2022	Check	3068	McClelland Inc.	Sound system for Main Street - 40% Down	SCCD	R	-40,000.00 187,221.66
10/19/2022	Check	3067	Bikes on the Bricks	Reimbursement for Flatlander's partnership	SCCD	R	-2,105.83 185,115.83
10/20/2022	Deposit		NWKS Economic Innovation Center	Grant Award for EIC	SCCD		30,000.00 215,115.83
10/20/2022	Deposit		Sherman County	Hiring Incentives for Businesses	SCCD	R	10,884.85 226,000.68
10/21/2022	Deposit		CASH	Flatlander's Fall Fest Reimbursement	SCCD	R	96.80 226,097.48
10/24/2022	Expenditure		Adobe Inc	2 Tickets CCC	SCCD	R	-18.52 226,078.96
10/25/2022	Expenditure		Microsoft	Monthly Subscription Adobe	SCCD	R	-13.62 226,065.34
10/25/2022	Expenditure			Microsoft 360 subscription	SCCD	R	



524 E Hwy 24 Goodland, KS 67735
785-890-3743 or 785-821-0403

10/26/2022	Check	3070	Sydney Schears	10/12/22 thru 10/25/22 Contract Labor	SCCD		-130.53	225,934.81
10/26/2022	Check	3069	Mirari Linin	10/12/22 thru 10/25/22 Contract Labor	SCCD	R	-28.78	225,906.03
10/26/2022	Deposit		CASH	4 Tickets CCC	SCCD	R	193.90	226,099.93
10/27/2022	Expenditure		Quickbooks Online	Monthly Subscription Quickbooks	SCCD	R	-55.00	226,044.93
10/28/2022	Expenditure		Blue Cross Blue Shield of KS	BCBS / Dental / Cancer Julica & Jessica Oct 2022	SCCD	R	-1,027.46	225,017.47
10/28/2022	Expenditure		Capital Group American Funds	Oct 2022 Simple IRA Contributions	SCCD	R	-485.00	224,532.47
10/31/2022	Check	3073	Plains Heating & Air Conditioning	Replace motor and drain hose kits furnace To Be Reimbursed PSB	SCCD		-758.30	223,774.17
10/31/2022	Check	3072	All of It Catering, LLC	Voided - Catering Bill Capturing the County Nov 5 2022	SCCD	R	0.00	223,774.17
10/31/2022	Check	3071	Eagle Enterprises Inc.	Cleaning of 1312 Main Bldg	SCCD	R	-2,530.13	221,244.04
11/01/2022	Check	3079	Amy Sederstrom	Accounting Contract Labor - Nov 2022	SCCD	R	-300.00	220,944.04
11/02/2022	Check	3077	John Meinert	DJ - Capturing the County	SCCD		-500.00	220,444.04
11/02/2022	Check	3076	Fork and Hay - Nick Evert	Florals - Capturing the County	SCCD		-1,215.00	219,229.04
11/02/2022	Check	3075	City of Goodland	Main St office Utilities - 404360003	SCCD		-258.55	218,970.49
11/02/2022	Check	3074	Eklund's Insurance	Endorsements	SCCD		-4.00	218,966.49
11/04/2022	Check	3078	All of It Catering, LLC	Meal Expense Capturing the County 150 meals Nov 5 2022	SCCD		-4,100.25	214,866.24
11/07/2022	Deposit		Sherman County		SCCD		45,440.16	260,306.40
11/07/2022	Check	3081	S&T Peoples State Bank	YP Advertising - S&T Directory Reimbursement for Plains Heating bill	SCCD		-184.80	260,121.60
11/07/2022	Deposit				SCCD		758.30	260,879.90

- Public Comment:

- o None

- Executive Directors Report

- o We could not apply for the HEAL grant at this time – we would have to own the building.
- o Discussion of Main St. Building and ideas of eventually remodeling the space. Waiting to get a couple of quotes to see what project will look like.
- o Capturing the County Recap
- o Possible Lunch & Learn at the beginning of the new year.
- o Marketing and prepping for Downtown Holiday Event. Please sign up to help on one of the dates. Nov. 25th, Nov. 26th, Dec. 3rd, and Dec. 10th. Drivers will be needed for hayrides. Trailers are secured.
- o YEC on Nov. 16th at NWKTC Assembly Room – CipherTrace is sponsoring whole event, other than a few of the awards from other sponsors.
- o Thank you card
- o Julica will be attending Heartland ED training in Missouri – April 18th-21st.
- o Recruitment Incentive -received 1st half and will be rolling out program in Jan. 2023
- o Request for \$2,000 to SCCF for Match Day.
 - Bill made the motion to approve the request. Rachelle seconded. Motion carried.
- o Thriving Communities Program through Federal Dept. of Transportation for disadvantaged communities. Deadline Nov. 22nd. They will choose 30 communities total to award. Julica will be talking with Kent in moving forward with this.
- o Billboard proofs are in and order placed. Will pay one-year contract through TGT funds.



524 E Hwy 24 Goodland, KS 67735
785-890-3743 or 785-821-0403

- Finalizing new brochures. Will have 2 versions – one for businesses and one for tourism. Drafts will be available next meeting for approval.
- Discussion of upcoming Zoom meeting with Lennie Geist – Kansas Freedom Farms.
- Begin Zoom call with Lennie Geist.
- Adjournment: Amy moved to adjourn the meeting at 11:05 am. Rachelle seconded. Motion carried.

Respectfully Submitted,

Gennifer G House, Secretary

Upcoming Meetings to be held at NWTech December

13th, 2022

January 10th, 2023

February 14th, 2023

March 14th, 2023

April 11th, 2023



524 E Hwy 24 Goodland, KS 67735
785-890-3743 or 785-821-0403

Tuesday, December 13, 2022
NWTech Board Room
9:30 am

The meeting of the Sherman County Community Development Board was held on Tuesday, December 13, 2022 at 9:30 am. Members present are listed.

Guests: None

Approval of the November 8, 2022 Minutes. Bill moved and Amy seconded the approval. Motion carried.

Financial reports for December 12, 2022

- WSB Comm Dev Checking - \$91,814.80
- WSB Chamber account – \$0
- WSB – Transient Guest Tax - \$ 0

Stephen made a motion to approve the financial report. Jacque seconded the approval. Motion Carried.

Community Development Board Members:	12/13/22 Attendance
Bill Biermann	x
Gennifer House	
Jacque Livengood	x
Ben Schears	x
Amy Sederstrom	x
Rachelle Standley	x
Stephen West	x
SCCD Staff:	
Jessica Bonner	x
Julica Oharah	x

Bills for Comm Dev Checking

SCCD

Beginning Balance								
11/15/2022	Check	3094	Sydney Schears	10/26/22 thru 11/15/22 Contract Labor	SCCD	R		-294.43
11/15/2022	Check	3090	-	5th Place - YEC	SCCD			-50.00
11/15/2022	Check	3091	-	Most Ready to Launch - YEC	SCCD	R		-250.00
11/15/2022	Check	3092	-	Most Innovative - YEC	SCCD	R		-200.00
11/15/2022	Check	3088	-	3rd Place - YEC	SCCD			-300.00
11/15/2022	Check	3093	Mirari Linin	10/26/22 thru 11/15/22 Contract Labor	SCCD			-36.49
11/15/2022	Check	3086	-	1st Place - YEC	SCCD	R		-1,000.00
11/15/2022	Check	3089	-	4th Place - YEC	SCCD	R		-100.00
11/15/2022	Check	3087	-	2nd Place - YEC	SCCD	R		-600.00
11/16/2022	Check	3061	-	People's Choice - YEC	SCCD	R		-150.00
11/16/2022	Check	3095	Dan Brenner Ford	Batteries for Key Fob	SCCD	R		-10.90
11/16/2022	Deposit		CASH	Cash Ticket Sales CCC	SCCD	R		2,300.00
11/16/2022	Deposit		FNB	YEC Sponsorship - Ready to Launch	SCCD	R		250.00
11/17/2022	Check	3097	Conway Data, Inc..	Eco Dev Ad - 2023 Kansas Guide	SCCD	R		-2,500.00
11/21/2022	Expenditure		Intrust Bank	Nov 2022 Credit Card Stmt	SCCD	R		-16,131.58
11/21/2022	Deposit		Goodland Lions Club	Holiday Goody Bags	SCCD	R		500.00
11/21/2022	Deposit		Sherman County	TGT Share Website Fee	SCCD	R		1,500.00
11/22/2022	Deposit		Black Hills Energy	YEC Sponsor Donation	SCCD	R		1,000.00
11/23/2022	Check	3080	NW Tech	Rental of Price Blg / beverage	SCCD	R		-1,787.00
11/25/2022	Expenditure		Microsoft	Microsoft 360 subscription	SCCD	R		-13.62
11/25/2022	Expenditure		Adobe Inc	Monthly Subscription Adobe	SCCD	R		-18.52
11/28/2022	Expenditure		Blue Cross Blue Shield of KS	BCBS / Dental / Cancer Julica & Jessica Nov 2022	SCCD	R		-1,027.46
11/28/2022	Expenditure		Quickbooks Online	Monthly Subscription Quickbooks	SCCD	R		-55.00



524 E Hwy 24 Goodland, KS 67735
785-890-3743 or 785-821-0403

11/28/2022	Expenditure		Capital Group	Nov 2022 Simple IRA	SCCD	R	-485.00
			American Funds	Contributions			
11/29/2022	Check	3062	Shamrock Foods	Cider, Cookies, supplies -	SCCD	R	-973.90
			Cipher Trace -	Downtown Holiday			
11/29/2022	Deposit		Master Card	YEC Event sponsorship	SCCD	R	3,240.00
				Square Processing Fee -			
11/29/2022	Expenditure		Square Inc	Cypher Trace Deposit	SCCD	R	-94.26
				11/16/22 thru 11/29/22 Contract			
11/30/2022	Check	3098	Sydney Schears	Labor	SCCD		-196.52
				11/16/22 thru 11/29/22 Contract			
11/30/2022	Check	3096	Mirari Linin	Labor	SCCD		-66.92
				Accounting Contract Labor -			
12/01/2022	Check	3099	Amy Sederstrom	Dec 2022	SCCD	R	-300.00
				Main St office Utilities -			
12/02/2022	Check	3100	City of Goodland	404360003 Dec 2022	SCCD	R	-199.70
12/04/2022	Check	3101	Office Works	Ricoh IMC4500 Copier	SCCD		-9,430.79
			SCCD - Chamber	Closed Account - transferred			
12/08/2022	Deposit		Acct	fund to SCCD	SCCD		574.19
12/11/2022	Check	3102	Pest Away, LLC	Insect Treatment Dec 2022	SCCD		-55.00
12/12/2022	Deposit		City of Goodland	Museum Sales	SCCD		7.00
				TGT Reimbursement Payroll			
12/12/2022	Deposit		Sherman County	Nov 2022	SCCD		5,393.92
Total for SCCD							-\$ 21,561.98
TOTAL							-\$ 21,561.98

- Public Comment:
 - None
- Executive Session: Amy moved to go into Executive Session at 9:34 am for 30 minutes. Stephen seconded. Motion carried,
 - Stephen moved to extend the Executive Session for 10 minutes at 10:04 am, Amy seconded. Motion carried.
 - Executive Session ended at 10:14 am.
- Executive Directors Report
 - Discuss donation to Nex-Generation for 2023
 - Calendar of Events for 2023
 - Budget Discussion
 - Committees Discussion
 - Update on Fencing Beautification Project/Tourism Photo Op at Van Gogh Painting
 - Economic Development Update
 - New contacts at KDOC
- Adjournment: Jacque moved to adjourn the meeting at 10:56 am. Stephen seconded. Motion carried.

Respectfully Submitted,

Jessica Dinkel, Coordinator of Community Development
Gennifer G House, Secretary

Upcoming Meetings to be held at NWTech

January 31st, 2023

February 28th, 2023

March 28th, 2023

April 25th, 2023

May 30th, 2023