



Hiring Organization: Sherman County Community Development Corp.

Position Role Title: Seasonal Welcome Center Staff

- Hourly Rate: \$10.00 per hour
- Hours per week: 10-20

Position Time Frame: May 1st, 2022 to September 30th, 2022

Position Summary:

This position will report and support the Sherman County Community Development by overseeing the day-to-day operations of the Welcome Center. Some of the duties include:

- Managing and distributing information inside and outside of the office
- Answering phones
- Communicating community event information
- Greeting visitors
- Replenishing materials
- Cleaning of the Welcome Center

Why Join the SCCD Team:

When you join the SCCD, you have to opportunity to impact and help develop the future of Sherman County. You will join a team of cohesive, innovated, and experienced problem solvers. You have the opportunity to help improve, stimulate, develop the local economy and the quality of life within Sherman County. We are looking for an energetic, out of the box thinker and passionate person who believes and supports the SCCD vision and purpose.

If interested, please fill out the application below and submit to director@gogoodland.org.

Contact at email: info@gogoodland.org or Phone: 785-890-3743

Contractor Application

Position to be filled: *Welcome Center Seasonal Staff*



Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list One Personal and One Professional reference.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Disclaimer and Signature

*I certify that my answers are true and complete to the best of my knowledge.
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

Signature: _____ Date: _____